

COMMUNITY FUND APPLICATION

At Mt Arthur Coal, we value the community in which we operate and view sponsorship as an investment in the local community, with a particular emphasis on health, safety, environment, educational and community initiatives with sustainable outcomes. Our commitment to sustainable development is reflected in the BHP Billiton Charter and Sustainable Development Policy as well as in our site Sustainable Development Policy.

We are committed to supporting local community projects and activities, particularly those where a long term partnership can be developed, and we welcome requests that provide benefits to a large number of people living in the local Muswellbrook and Upper Hunter areas.

How to apply for sponsorship

Mt Arthur Coal receives many requests for sponsorship, so we encourage you to follow these simple guidelines when applying.

- All sponsorship requests must be made in writing and include a completed application form
- Mt Arthur Coal will review and respond to your request within 30 days of receiving your application

Handy Hints

- Mt Arthur Coal supports activities that benefit local community members, **primarily in the Muswellbrook Shire** and secondarily in the surrounding Upper Hunter Shire areas.
- Those activities that benefit the greatest amount of people in the community will be considered above those that only impact on a few. It is not Mt Arthur Coal's policy to support individual pursuits.
- Mt Arthur Coal prefers to support those activities that provide long term benefits
- Mt Arthur Coal does not support any group that discriminates or limits membership based on race, gender, beliefs, class or cultural considerations.
- Remember our support may be financial or in kind assistance, such as providing facilities, personnel support, or promotional items for fundraising events.

APPLICATION FORM

Name of organisation:	
Contact name:	
Position at organisation:	
Postal Address:	
Telephone:	
Mobile:	
Email:	
Project name:	
Location of project/activity:	
Timing:	

A brief history of your organisation

What is the nature of your organisation, e.g. service group, community group, charity organisation, etc:

How long has it been operating?

What other activities has the organisation managed?

What are the key objectives of the proposed activity?

What are the predicted outcomes?

Describe the impact the proposed activity will have on the problem/issue it addresses and the benefits it will create for the community.

Who will be the principal beneficiaries?

How many people will be directly affected by the activity?

Are other sponsors involved? If so, which and how?

What contribution will your own organisation make to the activity, and what are your other sources of funding?

What is the proposed timing for implementation of the activity?

What is the nature of your request?

- Donation (cash only contribution) \$_____
- Sponsorship (cash contribution with mutual benefits, eg. use of banner/logo/publicity) \$_____
- In kind (eg. non-monetary donations such as promotional products/supplies, use of facilities, employee time)

Description: _____

What proportion of the total budget for your project does this assistance represent?

How specifically will you spend/use the proposed cash/in kind support?

If a sponsorship, in what ways will Mt Arthur Coal be recognised for its support?

Is there an opportunity for Mt Arthur Coal employees to be involved in some way with the project?

- Yes
- No

If yes, how?

What post project/event information would you be willing to supply to Mt Arthur Coal for its community publications?

Are there further opportunities for involvement you would like Mt Arthur Coal to consider? If so, provide a brief summary.

Please mail your completed application forms with any supporting materials to:

Mt Arthur Coal Community Fund
Private Mail Bag No. 8
Muswellbrook NSW 2333

Thank you for your time. Please note only completed applications received will be reviewed.

Due to the large number of requests Mt Arthur Coal receives you will be mailed written receipt of your application, followed by a written response within 30 days. Please factor this timing into your planning.