

MINUTES



Dendrobium
Community
Enhancement
Program Trust

Dendrobium Community Enhancement Committee

LOCATION: Dendrobium Pit Top – Conference Room

DATE: 15th September, 2011

ATTENDEES: Milton Morris Chairman
 Bill Whitting Community Representative
 Alex Beccari Community Representative
 Chris Haley Community Representative
 Karyn Bartholomew Community Representative
 Zina Ainsworth Illawarra Coal – External Affairs
 Karen Parlato Illawarra Coal – External Affairs
 Megan Community Representative
 Dendrobium Mine
 Illawarra Coal – External Affairs

APOLOGIES: Vivien Twyford
 Wayne Price
 Rosanne Moore

1	PURPOSE
	<p>The Dendrobium Community Enhancement Committee (DCEC) is a committee established under the requirements of the Development Consent and is a mechanism designed to ensure that the mine benefits the wider community by delivering funding to a trust fund linked to production from the mine. The community is responsible for deciding where funding is directed.</p> <p><i>Our Vision</i></p> <p>To create a strong community and good living environment for the residents in the zone of influence of Dendrobium Mine.</p>
2	AGENDA
	<ul style="list-style-type: none"> • Acceptance of minutes from last meeting • Business arising from previous minutes • Financial Statement • Applications for funding • Progress update on approved projects • General Business – Review of DCEP <ul style="list-style-type: none"> - Community Survey Results - DCEC internal review feedback - Social Baseline Assessment outcomes - Review of DCEP funding zones - Review of Terms of Reference - Ideas for DCEP promotion

3	ACCEPTANCE OF MINUTES OF LAST MEETING
	The minutes of the previous meeting were accepted without change.
4	BUSINESS ARISING FROM MINUTES OF LAST MEETING
	All actions completed from last meeting. No business arising apart from that which is included within the agenda.
5	CORRESPONDENCE
	None
6	FINANCIAL STATEMENT
	The Financial Statement from Daly and Co for the period ending 31 st August, 2011 was presented to the DCEC. As of 31 st August, 2011, \$ 425,267 was in the account, with \$ 65,538 in committed funds, leaving \$ 359,728 in available funds.
7	APPLICATIONS FOR FUNDING
	<p><i>CVA- Kembla Heights Wetland Rehabilitation</i></p> <p>Discussion regarding due diligence of DCEC to find out more about CVA, e.g. about the projects CVA have done in area, what is their success rate at attracting and retaining volunteers, are payments expected up-front, etc CH explained volunteers come from other areas, also people doing community service work and school groups volunteer. Work has been done by CVA at Tom Thumb for the last 15 years. AB would like to see who they are going to get as we have to be sure project is going to work. AB/BW, requested someone to come to a meeting to further explain their processes CH will approach Renae to attend our next meeting in October.</p> <p>Action: Invite representative from CVA (Renae Riverie) to attend next meeting..</p> <p><i>Mt Kembla Public School – Whiteboards</i></p> <p>Request for 2 interactive whiteboards - \$15,000 (school will also get one extra if they buy two). All agreed approved.</p>
8	PROGRESS UPDATE ON APPROVED PROJECTS
	<p>Western Suburbs Children Centre – Play Garden</p> <p>ZA, CH and RM attended Play Garden Celebration and was well attended by staff of Illawarra Children’s Centre, parents and students. All were very appreciative of the support from DCEP.</p>
9	GENERAL BUSINESS
	<u>Application from Landcare – Guest, Megan Rowlatt</u>

Megan Rowlett, Community Support Officer of Landcare, attended meeting to provide further explanation of Landcare's activities and background to the application being assessed by DCEC.

Landcare receive government grants and also support from local Illawarra sponsors and engage council and landholders within the area of projects.

For James Creek area, the aim is to try and work with council to start cleaning upper end, landholders would be happy to do ongoing maintenance. We could take suggestions of broadening the program back to the landholders.

AB is asked is there places where they do help private landholders (fed govt funding is available) that benefits the community on a whole. Is there government funding for urban areas. Council properties are in area but no funding or contribution from them.

Is would be useful to go back to the community and have private landholders make up a Landcare group. DCEC could be look at funding. All prefer this way and maybe start at top of creek and work way down.

Action: Megan to go back to the landholders and review/re-submit application

Annual Review of DCEP

ZA conducted explanation of Community Survey, DCEC Internal Review and Social Baseline Assessment.

Funding Zones – letter from Rod Anderson tabled, all agreed zones should stay as is.

Comment that Stage 2 of Pathway nearly at rehabilitation and approval phase.

KB asked when and how to get the committee to take on these projects (council and IC lands). BW doesn't see a problem with going on public land/private land if it benefits the broader community. Need guidelines standard of principle also limitations as well. Enter into other partnerships with council. KB looking to expand guidelines that enables DCEC to be broader in the range of applications accepted. AB if there is a broader community benefit he agrees.

We are not receiving many applications.

BW - we should widen the parameters (mission statement) and look at them on there merit. Become more pro-active as opposed to reactive.

BW Page 4 sets out the specifics of what the committee can do. MM suggested subject to commonsense around the table, you can open up and broaden the interpretation. BW we need to be more open minded.

BW suggested we should take out WCC section in the selection criteria on the application form.

Committee agreed we should take on board RA letter but it is not in the committee's province, respond with thanks but we cannot do this. BW to send MM a draft for return letter to RA

Sign off Business Strategy for October meeting.

	Review Business Strategy with a view to final amendments and sign off at next meeting (All).
11	NEXT MEETING
	MM asked can we change the date of the next meeting from 20 th October to 27 th October, all agreed next meeting on this date, Need to also check with the DCCC committee. Thursday 27 th October 2011, 5pm to 6pm, Dendrobium Conference Room.
12	CLOSE OF MEETING
	Close of meeting at 7.10 pm.

Thank you all for attending